

Fall Board of Directors Meeting Minutes

Saturday, September 14th

Call to Order & Roll: Bill King called the meeting to order at approximately 8:30 AM. Mark Schinman took roll and the following were present. Bill King, Mark Schinman, Mary Germeau, Diana Suzuki, Ed Younglove, Kim Petram, Tyler Barnes, David Burton, Jake Bobst, Rick Brown, Jack Burns, John Eisenhower, Molly Fitch, Brad Jacobson, Terry Johnson, John May, Wayne Nagai, John Nelson, Mike Peters, Russ Peterson, Jordan Petram, Kay Stoneberg, Takashi Tsukamaki, John Weston, John Winterscheid and Kirsten Huotte. A quorum was present.

Welcome Guests: Bill King welcomed the guests Rick Lyons and Tami Lyon.

Accept Agenda & Opening Remarks: John Eisenhower moved and John Weston seconded that the agenda be accepted. Passed unanimously.

Approval of minutes of prior meeting: John Weston moved and John Winterscheid seconded that the minutes be accepted. John Eisenhower mentioned his name was misspelled. This will be corrected. Minutes approved unanimously

First Call for Nomination of our PSIA Rep: John Weston nominated and Russ Peterson seconded the nomination of Ed Younglove.

Officer and Standing Committee Reports:

1. **President:** Bill King summarized the GTF recommendation and asked for the electronic vote to be affirmed. John Eisenhower moved and John Weston seconded the GTF recommendation be accepted. Passed unanimously. There was discussion regarding electronic voting and how non votes would be counted. Bill King summarized the GTF process.

Bylaws, Bill King announced that Jack Burns volunteered to rewrite our bylaws to bring them current. Jack summarized his plan to redraft the bylaws section by section using Dropbox to facilitate comments. He asked for input on Article 3 and the definition of a member and an honorary member. There was discussion.

Communications, Bill King will be working to enhance open communications. In general, Committee work will not be reported out until recommendations are made.

Presidents Question Time, this is a time board members can pose questions that members which they weren't able to readily answer.

Board Meetings: Bill would like to go back to meetings in the spring in the Seattle area and to the south for the fall meeting. There was discussion regarding the advantages and disadvantages and the cost of doing this.

2. **Executive Director:** Kirsten Huotte summarized her report and issues with the data base and CRM. Bill King thanked Kirsten and the office for their support.

3. **Executive Vice President:**

Elections are coming and there will be an article in the newsletter regarding this. The web site will have the capability to have the announcement of candidacy statements completed online.

Regional Directors, there is one position up for reelection.

The bylaw committee is working on issues as they come forward.

Ethics Committee, there is a pending case is still on hold and should be reconciled at the end of November.

Holding a Raffle Fundraiser at the fall seminar has been suggested, looking for a volunteer.

4. **Secretary and Second Vice President:** nothing to report
5. **Financial Vice President:** Financial report is in the packet. Good results. Moving the office to Wenatchee has created positive results. There was a question regarding education's increased revenue compared to its original budgeted amount.
6. **PSIA Representative:** Ed Younglove summarized his report and answered questions. There was discussion regarding manual development and the progress. There was a question regarding the timing of national elections and they will be held next spring. There was a question regarding the three Cs that were developed in 2007. They are a slogan in a sense in what is trying to be accomplished and how we will work together.
7. **Education Vice President:** Kim Petram reported she is ramping up. She mentioned the national fall conference that will be held and we received notice of this late. We had to adjust the date of our fall seminar to accommodate this. Kim provided the dates of our fall seminar, the 12th, 19th and 20th of October at Gonzaga, Lewis and Clark and Seattle Pacific University respectively.
8. **Certification Vice President:** Report submitted in the packet.
9. **Communications Vice President:** Tyler Barnes reported the newsletter is being worked on. Plan to send to the printer this week. There will be an e-mail blast to our members regarding our fall seminar. Tyler pointed out that the recent survey indicates that 47% of

our members have been members for five years or less. We need to remember this in our communications. 60% have been members for ten years or less. Information regarding the survey results will be available on line. There were questions regarding the Rocky Mountain data base and its development. Tyler provided some information as he has developed a system for Rocky Mountain.

10. **Member School Vice President:** David Burton reported who is on the insurance committee; David Burton (Chair), Kirsten Huotte, Kevin English, Tami Lyon and Kari Johnson. They are working on the insurance policy for the coming year. Bill King reported he would like to reinstate the ski school visitations and there was discussion how this would be implemented.
11. **Nordic Chair:** No report
12. **Awards and Recognition Chair:** No report
13. **Snowboard Chair:** No report
14. **Specialist Program(s) Chairs:** There is a planning meeting tomorrow for the children's specialist program. The participation level is high.
15. **Adaptive Chair:** No report
16. **Technical Team Coach:** Report is in the packet. John Weston moved and Mike Peters seconded agreement to the recommendation that Rick Lyons be the Technical Team Coach to replace Nick McDonald who is stepping down. Passed unanimously.

Governance Task Force (GTF) Discussion: Bill King summarized items that require additional discussion; clarity of purpose, super majority, proportionality, duty of loyalty, and ASEA's role. There was discussion regarding these items. Subsidies of smaller divisions by ASEA was also discussed.

Creation of a committee to work on the affiliation agreement was discussed. It was moved by Russ Peterson and Seconded by John Weston to form an affiliation committee. Jack Burns is the chair, members include Mark Schinman, Takashi Tsukamaki, John May, Russ Peterson and John Weston.

Proposals

Proposal A — Revised Document Retention Policy: Mark Schinman moved and Wayne Nagai seconded that the document Retention and Destruction Policy be amended as indicated on the attached (document provided in packet). After discussion the motion was amended by John Winterscheid and seconded by John Weston that the new language to be added to the Document Retention Policy be as follows:

“Meetings – Recordings

To facilitate the development of meeting minutes, audio recordings may be used. In the event a meeting is recorded, the recording will be destroyed three years after the meeting minutes have been approved.”

The amendment passed unanimously and then the main motion passed unanimously.

Proposal B — Vagners Lifetime Membership – Ed Younglove moved and John Weston seconded that Juris Vagners be granted lifetime membership in PSIA-NW and that the PSIA-NW Representative be requested to propose Juris for national PSIA/AASI lifetime membership. Passed unanimously.

Proposal C — Scholarship Awards – Mary Germeau moved and John Weston seconded that only 20% of the allocated funds raised each year at the Symposium fundraiser be used for Exam modules. Passed unanimously.

Proposal D — Board Seating Timeline – Mary Germeau moved and Jack Burns seconded that Article VIII, Section 3(c) to be changed from “Directors elected shall take office and assume their duties at the close of the Spring meeting of the board of Directors, but shall attend such meeting as ex officio members.” To *“Directors elected immediately prior to the Spring meeting of the board of Directors shall take office and assume their duties on the first day of the fiscal year [July 1] following the Spring meeting, but may attend such meeting.”*

I move that Article IX, Section 1(f) be amended from “All Officers elected shall be installed and assume their duties immediately following the adjournment of the board Meeting at which they were elected, except that the PSIA Representative shall be installed and assume his duties effective July 1st following his election by the ASEA Board of Directors” To:

“All officers elected shall be installed and assume their duties on the first day of the fiscal year [July 1] following the adjournment of the Board Meeting at which they were elected

Voting was done by a show of hands, eleven were in favor and twelve against, motion failed.

Proposal E — Past President – Jack Burns moved and Wayne Nagai seconded that a Section 2(d) be added to Article VIII, to read as follows:

The Past President of the Board shall serve as an ex-officio member of the Board and of the Executive Committee. If not otherwise duly elected as a member of the Board and/or the Executive Committee, they shall have the right to participate in discussion but shall not have the right to offer motions, second motions, or vote. The Past President of the Board may serve a maximum of two (2) years immediately following his or her term as President of the Board.

Voting was done by a show of hands. The vote was 6 in favor to a large number of hands that were raised against the motion and not counted. Motion defeated.

Proposal F — National Team on Technical Team – John Weston moved (seconded by Mary Germeau) that any member of PSIA-NW who succeeds in becoming a member of the National

PSIA/AASI Demonstration Team shall automatically become a member of the PSIA-NW Technical Team.

Motion defeated

Proposal G — 20-30-40-50 Year Pin for NW Only Alumni Members Bill King passed the gavel to Mark Schinman and moved that NW Only Alumni Members be granted a pin signifying their years of membership with PSIA-NW. This was seconded by Wayne Nagai. The PSIA-AASI rep is going to check with them to see if the Northwest will be able to use the PSIA-AASI pin to send to these members or if we will need to create our own pin design.

Motion passed. The gavel was passed back to Bill King.

Second call for the nomination of the PSIA-NW National Representative: There were no other nominations. It was a unanimous ballot that Ed Younglove be elected to be our National Representative.

Old Business

Committees: Mary Germeau read a list of committee members and asked for comments which were incorporated into her list. This list was provided to all Board members and will be updated on dropbox.

Board Member Questions:

1. John Nelson – Members who have not paid there dues for several years, how do they reenter the organization? The reinstatement information is provided on the website; it was referenced in this answer to John and explained.
2. John May – how does a member reinstate certification if they have not been a member for more than five years? The reinstatement document was referenced, a quick overview was two years back dues plus current season, level I is granted – member is able to challenge directly (when on the calendar) to the certification exam they were once at.
3. Tami Lyon – Is human resources and L&I training included for selectors? The answer is no.
4. Tami Lyon - Is there a process for filing grievances outside those provided for in the bylaws? There was discussion regarding options, call the President, contact a Board Member, come to a Board meeting to present the grievances are examples. Bill King will make his phone number available.
5. Tami Lyon – Is there a way a person can become more involved? Bill King suggested participation on committees.

New Business

Spring Board Meeting Date Third full weekend in May and the third full weekend in September.

Accept 2013-14 Budget – Diana Suzuki presented the proposed budget. It was moved by John Weston and seconded by John Winterscheid to accept the budget as presented. The motion passed unanimously.

Russ Peterson asked about committee members leaving a committee and how they are replaced. There was discussion regarding this including how new board members may be included.

Adjourned